

# TAVERN IN THE SQUARE

## EVENT LOCATIONS

FIND THE ONE NEAREST TO YOU!





## EVENT FAQs

### **WHAT IS CONSIDERED AN EVENT?**

An event is any more than 15 guests looking to host a formally scheduled event in a semiprivate or private space and order off the event menu. For groups under 15, please call the restaurant directly and select prompt #3.

### **HOW FAR IN ADVANCE DO I NEED TO INQUIRE FOR AN EVENT?**

We need at least 5-7 days to properly book and execute an event.

### **DOES TAVERN IN THE SQUARE CHARGE ROOM RENTAL?**

We do not require a room rental fee. We require a food and beverage minimum spend per event which is based off the month, day of the week, time of day, and section within the restaurant.

### **WHAT IS THE PAYMENT SCHEDULE FOR EVENTS?**

Besides the deposit to book the event, all other payments will be settled at the conclusion of the event or when the event host is ready to close out their bill on site. Event host must bring cash or a physical credit/debit card to pay.

### **WHAT IS OUR DEPOSIT POLICY?**

25% of the food and beverage minimum and signing of the contract terms are required to secure your event date and time.

### **WHAT OTHER FEES DOES TAVERN IN THE SQUARE REQUIRE?**

We require state tax, 20% gratuity, and 5% administrative fee, all of which will be charged on the final bill at the conclusion of the event.

### **WHICH MENU DO EVENTS ORDER FOOD FROM?**

Event groups will preselect food from the function menu. This food will be served buffet style. We are very accommodating to all allergies.

### **WHEN ARE FINAL MENU SELECTIONS DUE?**

Final menu selections are due 7 days prior to the event to the Event Manager.

### **ARE WE ALLOWED TO BRING OUR OWN CAKE?**

Yes, but the Event Manager must be informed ahead of time. We are happy to cut and plate the cake free of charge upon your request.

### **DOES TAVERN IN THE SQUARE OFFER TABLECLOTH RENTALS?**

Yes, we are happy to special order table linen. Inquire to your Event Manager for price. Our cloth napkins and buffet linen are complimentary at events.

### **WHAT IS OUR CANCELLATION POLICY?**

Groups have until 7 days prior to the event to cancel. Anytime within the 7 days the deposits will not be refunded.







**Tsq**  
**WEST HARTFORD**  
EVENTS



**PATIO:**

60 seated or 80 standing

**HALF PATIO:**

30 seated or 40 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Kelley Smith

617.307.6481

[k.smith@taverninthesquare.com](mailto:k.smith@taverninthesquare.com)



**Tsq**  
**LITTLETON**  
EVENTS



**PATIO:**

75 seated or 100 standing

**HALF PATIO:**

35 seated or 50 standing

**BACK BAR:**

20-35 seated or 40 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Kelley Smith  
617.307.6481

[k.smith@taverninthesquare.com](mailto:k.smith@taverninthesquare.com)



**Tsq**  
**LOWELL**  
EVENTS



**BACK DINING ROOM**



**LOWELL ROOM**

**PATIO:**

85 seated or 100 standing

**HALF PATIO:**

40 seated or 60 standing

**LOWELL ROOM:**

20 seated or 30 standing

**BACK DINING ROOM:**

40 seated or 65 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Kelley Smith  
617.307.6481  
k.smith@taverninthesquare.com



Tsq  
LOWELL  
EVENTS





Tsq  
*Burlington*  
EVENTS



**PATIO CAPACITY:**  
60 seated or 80 standing

**BACK DINING ROOM:**  
25 seated or 30 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Hannah Vigue  
617.307.6485  
hannah@taverninthesquare.com



Tsq  
**SHREWSBURY**  
EVENTS



**PATIO CAPACITY:**  
75 seated or 100 standing

**HALF PATIO CAPACITY**  
35 seated or 50 standing

**FRONT BAR:**  
30 seated

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Kelley Smith  
617.307.6481  
[k.smith@taverninthesquare.com](mailto:k.smith@taverninthesquare.com)





# TYNGSBOROUGH EVENTS



**DINING ROOM ALCOVE:**  
30-40 seated or 50 standing

**DINING ROOM ALCOVE PLUS THE BAR:**  
70 seated or 80 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**  
Kelley Smith  
617.307.6481  
[k.smith@taverninthesquare.com](mailto:k.smith@taverninthesquare.com)



Tsq  
**EAST GREENWICH**  
EVENTS



**FULL PATIO:**

60 seated or 75 standing

**HALF PATIO:**

30 seated or 40 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Hannah Vigue  
617.307.6485

[hannah@taverninthesquare.com](mailto:hannah@taverninthesquare.com)



**Tsq**  
**WOBURN**  
EVENTS



**PRIVATE ROOFTOP:**  
60 seated or 75 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Hannah Vigue  
617.307.6485  
hannah@taverninthesquare.com



**Tsq**  
**DEDHAM**  
EVENTS



**PRIVATE DINING ROOM:**  
32-40 seated or 50 standing

**PRIVATE DINING PLUS MID-DINING SECTION:**  
60 seated or 70 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Hannah Vigue  
617.307.6485  
[hannah@taverninthesquare.com](mailto:hannah@taverninthesquare.com)



**Tsq**  
**WEYMOUTH**  
EVENTS



**DINING ROOM SECTION:**  
28-30 seated or 35-40 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**  
Hannah Vigue  
617.307.6485  
hannah@taverninthesquare.com



**Tsq**  
**FRAMINGHAM**  
EVENTS



**SIDE BAR EVENT SECTION:**

40 seated or 50 standing

**MAIN DINING ROOM:**

100 seated or 110 standing

**TO INQUIRE ABOUT YOUR NEXT EVENT:**

Hannah Vigue

617.307.6485

[hannah@taverninthesquare.com](mailto:hannah@taverninthesquare.com)



Tsq  
**ATTLEBORO**  
EVENTS



**SEMI-PRIVATE DINING ROOM SPACE:**  
Seated 40 | Standing 50

**TO INQUIRE ABOUT YOUR NEXT EVENT:**  
Kelley Smith  
617.307.6481  
[k.smith@taverninthesquare.com](mailto:k.smith@taverninthesquare.com)